

**The Friends of Israel Gospel Ministry, Inc.**  
**Position Description**

**Position: Seasonal – General Laborer-Helper**

**Reports to: Facility and Security Manager or designee**

**Purpose of the Position**

- The General Laborer-Helper is responsible for groundskeeping and other services for The Friends of Israel, and Buildings and Grounds Staff.

**Objectives of the General Groundskeeper**

- Help in the beautification and general upkeep of the FOI grounds.
- Use equipment responsibly and safely.
- Work efficiently off joblist prepared by the Facility and Security Manager.

**Position Qualifications**

- Able to work with a high degree of independent judgment while working from a joblist.
- Willing to work with the priorities set to accomplish large volumes of work in a timely, accurate, and safe manner.
- Dedicated Christian who demonstrates an understanding and support of the mission's philosophy, ministry, and policies.
- Demonstrate a desire to achieve personal and organizational development and growth.
- Must be 16 years of age or older.

**Position Responsibilities**

- Perform all aspects of groundskeeping including:
  - Weeding
  - Mulching
  - Watering
  - General plant care
- General clean up
- Painting
- Assist other Buildings and Grounds Staff
- Any other duties as assigned by the Facility and Security Manager

**Professional Training and Development**

- Attend all mandatory safety-training sessions.
- Attend all mandatory training sessions.